

Anna King

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Brisbane, QLD 4001

Mob: 0400 111 222
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EDUCATION

Sheepskin High School, QLD

2008 - Present

- Currently completing year 10

EMPLOYMENT

The Happy Burger, Brisbane *Food and Beverage Attendant*

March 2010 – Present

Responsibilities:

- Customer service including looking for opportunities to upsell
- Operating electronic cash register and processing all methods of payment
- Ensure proper food handling procedures are followed including wrapping, labelling, etc.
- Clean and sanitize work station and equipment
- Working as part of a team and assisting colleagues as required

Achievements:

- Employee of the month September 2010

Various Employers *Baby Sitter*

December 2009 – Present

Responsibilities:

- Caring for children between the ages of 3 to 6
- Ensure they are picked up on time from child care
- Perform domestic duties such as ironing and preparing meals
- Communicate any issues or problems to parents
- Enforce rules outlined by parents

SKILLS / ATTRIBUTES

- Competent using computers, including ability to use Microsoft Word
- Fluent in written and spoken German
- Demonstrated ability to lead a team being the team captain of my hockey team
- Confident in speaking in front of large audiences

INTERESTS / ACTIVITIES

- Playing trumpet in the Sheepskin High School band
- Participating in fundraising activities for a local charity
- Reading biographies
- Playing soccer for the local team

REFEREES

Bob Roberts
Manager of The Happy Burger
Ph: 09 3429 9493
Email: bob@cheesycheesehamburgers.com.au

Margaret Montey
Teacher at Sheepskin High School
Ph: 09 1221 5435
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