

Whitebridge High School

Enrolment expression of interest



Student Information

Year
7 8 9 10 11 12

Family name

First given name

Gender

Male

Female

Date of birth

day

month

Residential address (eg. 1 High Street, Sydney, NSW, 2000)

Name of parent/carer

Phone number (mobile)

Phone number (home)

Phone number (work)

Email address

Student's current school

Local high school Use the [school finder](#) to locate your local high school

Please complete each appendix as required

Appendix 1 (100 point residential evidence)

Appendix 2 School out of area enrolment guidelines (*out of area enrolments only*)

Declaration

I declare that the information provided in this *Expression of Interest* is, to the best of my knowledge and belief, accurate and complete. I recognise that, should statements in this application later prove to be false or misleading, any decision made as a result of this application may be reversed. I understand that any enrolments following this placement process will be subject to consideration and acceptance of an Application to Enrol in a NSW Government School.

Signature of parent/carer

Print name

Date

day

month

year

School use only

Please ✓ each area as completed

Processes completed

ERN Registration completed

Student records request completed

Received

Check with Deputy Principal

Proceed with enrolment

Application to enrol distributed to parent/carer

BYOD agreement distributed to parent/carer

Uniform agreement distributed to parent/carer

Appendix 1 (proof of address)

Student Information

Family name

First given name

Under the Education Act 1990, principals may require proof of address to their satisfaction in order to establish a child's entitlement to enrol in the school. However, any requests for proof of address must be reasonable in the circumstances. Schools that are at or nearing their local enrolment buffer as calculated in accordance with sections 9.1 and 9.2 will use the following 100-point residential address check to determine the student's entitlement to enrol at the school. Personal references are not considered

DOCUMENT SHOWING THE FULL NAME OF THE CHILD'S PARENT

POINTS

- | | |
|--|------|
| 1. Only one of (i.e. no additional point for additional documents) | 40 |
| 1.1. Council rates notice | |
| 1.2. Lease agreement through a registered real estate agent for a period of at least 6 months or rental board bond receipt | |
| 1.3. Exchanged contract of sale with settlement to occur within the acceptable school year | |
| 2. Any of the following | 20 |
| 2.1. Private rental agreement for a period of at least 6 months | each |
| 2.2. Centrelink payment statement showing home address | |
| 2.3. Electoral roll statement | |
| 3. Any of the following documents | 15 |
| 3.1. Electricity or gas bill showing the service address* | each |
| 3.2. Water bill showing the service address* | |
| 3.3. Telephone or internet bill showing the service address* | |
| 3.4. Drivers licence or government issued ID showing home address* | |
| 3.5. Home building or home contents insurance showing the service address | |
| 3.6. Motor vehicle registration or compulsory third party insurance policy showing home address | |
| 3.7. Statutory declaration stating the child's residential address, how long they have lived there, and any supporting information or documentation of this. | |
- *issued within the last 3 months

DECLARATION

I wish to apply for a local placement at Whitebridge High School for this student.

I CONFIRM THAT THE ADDRESS SHOWN ABOVE IS THE PERMANENT ADDRESS OF THE PARENT/CARER AND THE STUDENT BEING ENROLLED. I agree to notify the school immediately in writing if there is any change in this student's residential address.

I UNDERSTAND ANY FALSIFICATION OF DOCUMENTS OR INFORMATION WILL JEOPARDISE THE PROPOSED ENROLMENT.

"IF A PERSON PROVIDES MATERIALLY FALSE OR MISLEADING INFORMATION TO A SCHOOL WHEN MAKING AN APPLICATION FOR ENROLMENT, THIS IS AN OFFENCE WHICH HAS A PENALTY OF UP TO 2 YEARS IMPRISONMENT, \$22,000 FINE OR BOTH" (Section 307B of the Crimes Act 1900).

"IF A PERSON PROVIDES A STATUTORY DECLARATION HE OR SHE KNOWS TO BE FALSE, FOR THE PURPOSE OF GAINING ENTRY TO A SCHOOL, HE OR SHE COMMITS AN OFFENCE WHICH HAS A MAXIMUM PENALTY OF 7 YEARS IMPRISONMENT" (Section 25A of the Oaths Act 1900)

Signature of parent/carer

Print name

Date

/ /

day month year

Appendix 2 (non-local enrolment process, to be completed by parent)

Student Information

Family name

First given name

The process for non-local enrolment at Whitebridge High School is outlined below.

The criteria, listed below, for the enrolment of non-local students has been developed by the Principal, Ms Nadene Harvey, after consultation with the school community. (General Enrolment Procedures: 9.4.2)

- Participation in areas of Special Interest
(students are asked to demonstrate 2 of: Leadership and culture, sport, creative and performing arts, academic pursuits, community service)
- Availability and or combination of curriculum offering
- Compassionate circumstances

Please return the application to Enrol in a NSW Government School (to be completed by the parent/carer) along with a student portfolio (to be completed by the student) consisting of:

- a. A hand-written letter of introduction by the student to identify their strengths and in two (2) or more of the following areas.
 - i. Academic pursuits
 - ii. Sporting success
 - iii. Leadership or cultural achievement
 - iv. Creative and performing arts
 - v. Community service
- b. A sample of the student's class work
- c. The student's last two (2) school reports
- d. A photograph or copy of an award or certificate that the student is proud of
- e. The student's latest NAPLAN results and/or minimum standards report.

Your non-local enrolment application will be reviewed and processed by the enrolment panel. In some circumstances we may need to follow up with you on some aspect of the information you have provided in your application. If this is the case, we will contact you.

Please contact the school immediately if your circumstances change and you no longer wish to proceed with this enrolment.

If you have any questions or need any further assistance, please contact the school on 4943 3966.

If you need an interpreter to assist you, you may call the Telephone Interpreter Service on telephone number 131 450 and ask for an interpreter in your language. The interpreter will call the school and will stay on the line to assist you with your conversation. You will not be charged for this service.

Reason for wishing to attend Whitebridge High School

School use only.

Date Received:

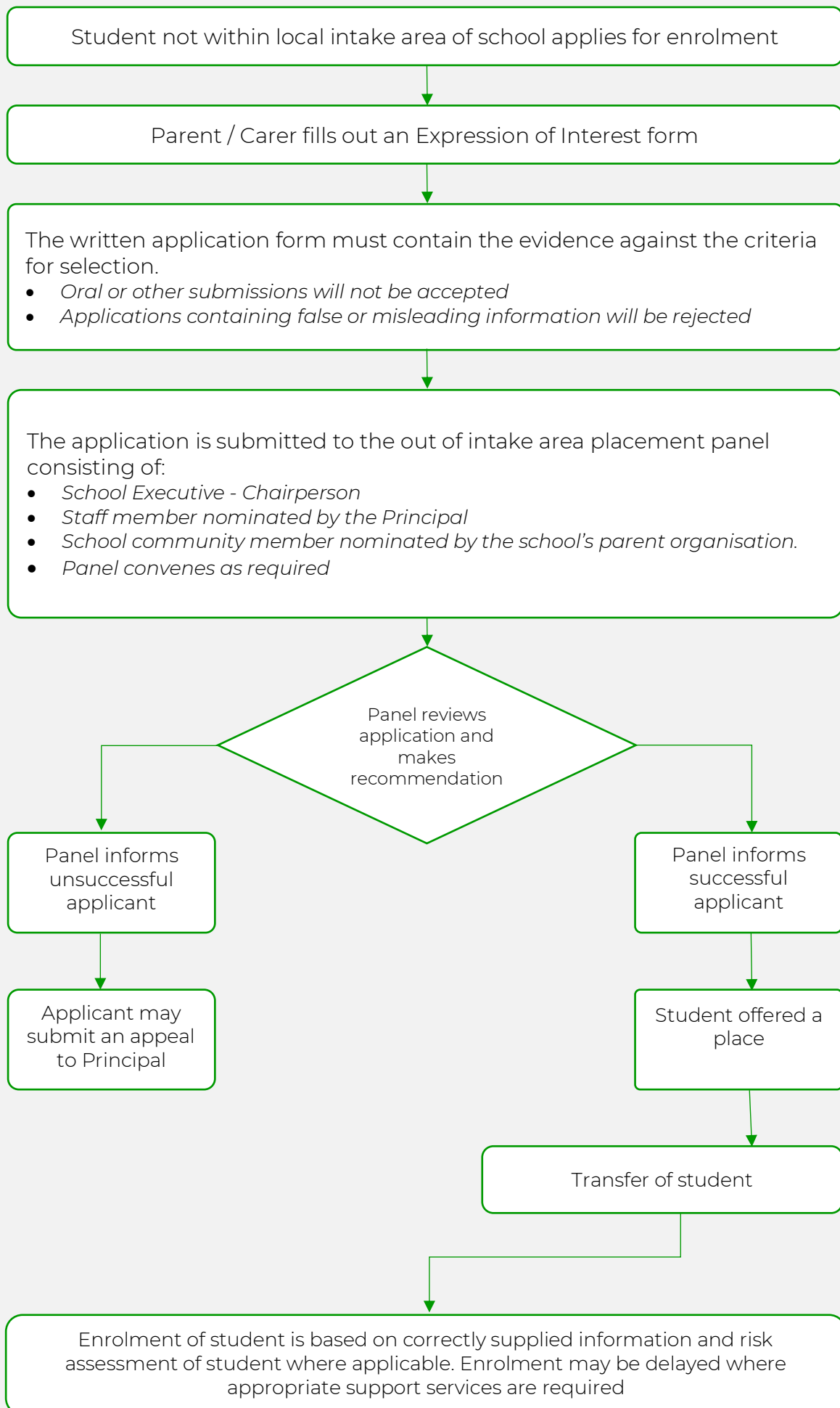
<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<i>day</i>			<i>month</i>			<i>year</i>			

Places Available:

Parents advised:

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<i>day</i>			<i>month</i>			<i>year</i>			

Appendix 2 cont. (non-local enrolment process)



Appendix 3 (enhanced enrolment process)

Student Information

Family name

First given name

The process for students who will be attending one of the support classes at Whitebridge High School. Please return the application to enrol in a NSW Government School along with the following information:

Family court documentation / OOHC information

Form D completed accepting the placement and returned to District Placement Panel and school

Health Care Plan / administration of Medications

Assisted Transport application – if required.

Any reports from health care professionals that are relevant for school

School use only.

Deputy Principal or Head Teacher to contact Census school for background information

Verify any additional OOHC information as required

Access request

DCS Expiry Date

Risk Assessment

PLP / IEP / ITP

LST meeting with classroom teacher, DP, school counsellor

Student profile developed including behavioural / social and medical needs

Transition plan developed

Sentral entries completed: HCP, RA, Profile, LARS

Classroom teachers and year advisers sent relevant information

Copy of all appropriate documentation put into classroom folder

Original copies of all forms given to office for filing in student records.

Date Received:

/ /

day month year

Places Available:

Parents advised:

/ /

day month year



Documentation checklist

(all documents need to be attached, including this checklist, with the completed enrolment application and given to Deputy Principal or Principal)

Birth certificate or identity documents

Australian Immunisation Register (AIR) Immunisation History Statement
(required for all students enrolling in NSW Government schools for the first time)

In addition, If your child is the subject of family law matters you will need to provide:

Copies of any family law or other relevant court orders

In addition, If your child has health, disability or other support needs you will need to provide:

Copies of medical/healthcare or emergency action plans

Evidence of any disability or other support needs, including any learning and support plans

In addition, If your child is a temporary visa holder you will need to provide:

Passport or travel documents

Current visa and previous visas (if applicable)

Authority to Enrol issued by the Temporary Residents Program Unit

This is required for visitor and temporary visa holders (other than sub class 571P referred to below)

Authority to Enrol or evidence of permission to transfer issued by the International Student Centre
(if holding an international full fee student visa, sub class 571P)

Evidence of the visa the student has applied for
(if the student holds a bridging visa)

In addition, If your child is a permanent resident but not an Australian citizen you will need to provide:

Passport or travel documents

Current visa and previous visas (if applicable)

Application to enrol check

Page 4, if main language is other than English ensure main language is listed

Page 6, contact numbers and email provided

Page 9, Special circumstances completed if applicable

Page 9, Students with additional needs if applicable

Page 10, Student medical and health conditions (if applicable – Is individual Health Care Plan provided?) **Y / N**

Page 12, Student history relevant to risk assessment (if applicable – history of violence?) **Y / N**

Page 13, Permission to publish and Online Services ticked

Page 13, Signed and dated by carer/guardian/parent

Page 14, (Office Only) Record of Evidence completed

School documents

Uniform agreement

Personal commitment to learning

Head Teacher Secondary Studies notified for NESA entry